

MIDDLESEX COMMUNITY COLLEGE APPLICATION CHECKLIST

DEGREE-SEEKING APPLICANTS (New and Transfer Students)

1. APPLICATION

- Complete and sign the Student Application Form
- \$20 Application Fee

Questions, call the Admissions Office: 860-343-5719.

Middletown Campus
100 Training Hill Rd.
Middletown, CT 06457

Meriden Center
55 West Main St.
Meriden, CT 06451

2. TRANSCRIPTS

- High school transcript or GED, college transcript (if applicable).

3. MMRV

- Show proof of Measles/Mumps/Rubella/Varicella Immunity

Adequate Immunization:

- Measles: 2 doses of measles vaccine administered at least one month apart. The second dose must have been given after January 1, 1980.
- Mumps: 2 doses
- Rubella (German Measles): Two doses of rubella vaccine are required, administered after the student's first birthday.
- Varicella (Chicken Pox): Two doses or provide certification from physician that student has had disease.

A student's health and that of the campus community depend upon compliance with this legislation. For additional information, including exemptions, contact the Office of Admissions at 860-343-5719.

4. BASIC SKILLS ASSESSMENT

- Call 860-343-5770 in Middletown for an appointment, or call the Meriden Center at 203-238-6202.

**This assessment information is important to ensure a student's success in college, and, in conjunction with an academic advisor, will further assist in defining the appropriate level of coursework for students.*

5. FINANCIAL AID.

- Log onto www.mxcc.commnet.edu for instructions on how to apply for financial aid OR call 860-343-5741.

NON-DEGREE SEEKING APPLICANTS

1. APPLICATION

- Complete and sign the Student Application Form
- \$20 Application Fee

2. BASIC SKILLS ASSESSMENT

- Call 860-343-5770 in Middletown for an appointment, or call the Meriden Center at 203-238-6202.

**Refer to above statement*

100 Training Hill Rd.
 Middletown, CT 06457
 Admissions: (860) 343-5719
 Fax: 860-344-3055
www.mxcc.commnet.edu



For Office use only	Date
Banner ID @	
Application Fee paid	Yes ___ No ___
Cash ___ Check # _____	Money Order ___ Waived ___
Credit Card # _____	
Exp. Date _____	

Apply online at
<http://my.commnet.edu>

APPLICATION FOR ADMISSION

APPLICANTS LEGAL NAME (Last)		(First)		(Middle)	
FORMER LAST NAME(S)		SOCIAL SECURITY NUMBER		BIRTH DATE	
				Month	Day
				Year	
MAILING ADDRESS (No. and Street) (Apt. #)		(City or Town)		(State)	(Zip Code)
PERMANENT ADDRESS (No. and Street) (Apt. #)		(City or Town)		(State)	(Zip Code)
HOME TELEPHONE (Area code)		WORK TELEPHONE (Area code)		CELL (Area code)	
EMAIL				GENDER: MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>	

Have you ever attended this college? Yes No If yes, when? _____

Have you previously attended a CT Community College? Yes No If yes, where? _____

For which semester are you applying? Fall (Sept-Dec) Spring (Jan-May) Winter (Dec-Jan) Summer (Jun-Jul) Year _____

CITIZENSHIP

Are you a United States citizen? Yes No If no, are you a Permanent Resident? (Green Card holder) Yes No

ETHNICITY/ RACE

Please provide the following ethnicity and race data. This information is requested on a *voluntary basis by the U.S. Department of Education, National Center for Education Statistics*. Your answer will not affect admission to or registration in the college.

Do you consider yourself to be Hispanic/Latino? Yes No

What is your race? Select one or more: White(10) Black or African American(20) Asian(45) Other(90)
 American Indian or Alaskan Native(50) Native Hawaiian or Other Pacific Islander(80)

FAMILY EDUCATIONAL BACKGROUND

Do either of your parents hold a Bachelor's Degree (4-year College Degree) or higher? Yes No

MILITARY STATUS

Are you currently on active duty with the U.S. armed forces? Yes No (ACTD)

Are you currently a member of the National Guard or Reserve? Yes No (NGRE)

Have you ever served in the U.S. armed forces? Yes No (VET1)

Are you a dependent of a member of the U.S. armed forces? Yes No (VETD)

If you answered "Yes" to any of these questions you may be entitled to benefits and you should meet with the College's Veterans Certifying Official (VCO).

IN-STATE TUITION

1. I am eligible for in-state tuition because I have continuously resided in Connecticut for at least one year and Connecticut is my permanent home. ___ Yes ___ No

2. Even though I answered "No" to the question above, I claim and can demonstrate through documentation that I am eligible for in-state tuition. ___ Yes ___ No

Out-of-state students may be eligible for a reduced tuition rate through the NEBHE program. For details, see the college catalog or website.

3. ___ Check here if applying under the New England Regional Student program (NEBHE).

If you answered "Yes" to question #2 or checked question #3, you must submit a "Declaration of Eligibility for In-State or NEBHE Tuition" for review and determination of eligibility.

DEGREE STATUS

In which Degree/Certificate program are you planning to enroll? _____

Use list of majors/codes on back of application.

Please write major name and code above.

HIGHEST DEGREE LEVEL (check only one)

- No High School Diploma or GED(01)
- Undergraduate Certificate (05)
- Master's Degree (09)
- First Professional Degree (JD, MD, DDS, LLB) (12)
- High School Diploma or GED(02)
- Associate's Degree (07)
- Other Advanced Degree (10)
- Sixth-Year Certificate (13)
- Some College (06)
- Bachelor's Degree (08)
- Doctoral Degree (11)

EDUCATIONAL GOALS

- Certificate (credit) (CT)
- Improve English Skills/Proficiency (ES)
- Fulfill other college's requirement (AC)
- Personal Development Course(s) (PD)
- Transfer with an Associate's Degree (DT)
- Associate's Degree (DG)
- Job Promotion (JP)
- Other Goal (NL) _____
- Transfer without an Associate's Degree (DN)
- Job Preparation/Retraining Course (JB)
- Unsure at this time (UN)
- Developmental (College Prep) Education (DV)

ACADEMIC BACKGROUND

Do you have a High School Diploma? Yes No Pending Graduation Year _____

Name of High School _____ Town _____ State _____ Country _____

Do you have a General Equivalency Diploma (GED)? Yes No Year _____ Town/State _____

Do you have an Adult High School Diploma? Yes No Graduation Year _____ Town/State _____

Do you have a Home School Diploma? Yes No Graduation Year _____ Town/State _____

Have you participated in the High School Partnership Program through the CT Community Colleges? Yes No

Have you participated in the College Career Pathways/Tech Prep Program through the CT Community Colleges? Yes No

PREVIOUS COLLEGE BACKGROUND

College/University Name	State	Dates of Attendance	Graduation Date	Degree Awarded

INTERNATIONAL STUDENT INFORMATION

Are you an International Student who needs an I-20 form for an F1 Visa? Yes No

Other Visa Holder (indicate type) _____ Visa Admission Number _____

Visa Start Date _____ Visa End Date _____

International Address _____

EMPLOYMENT INFORMATION

Employed Full Time Employed Part-time Unemployed

Name of Employer _____ Address of Employer _____

Title/Position _____ Does your Employer have a Tuition Reimbursement Program? Yes No

E-MAIL COMMUNICATIONS

I request the College forward to me at the e-mail address I have provided all correspondence, including personally identifiable information pertaining to me from College records that are protected by FERPA. Initial: _____

CONSENT FOR THE DISCLOSURE OF EDUCATION RECORDS

I understand that to maintain accurate student records, including the records pertaining to my attendance at the College, and for other necessary business purposes, the College may need to release or provide access to personally identifiable information in its records pertaining to me to another College in the CT Community College System or to the System's administrative office. Accordingly, I hereby authorize the College to release or allow access to such information to those indicated for the purposes described. Initial: _____

I certify with my signature below that I am the applicant and that the information I have provided above is accurate. If admitted, I pledge to comply in good faith with all the rules and regulations of the College. I realize that any misleading information provided by me on this application may be cause for dismissal. I understand that information collected in this application is for reporting purposes only and will not be used in the selection process for admission.

Student Signature _____ Date _____

Parent/Guardian Signature (if under 18) _____ Date _____

Indicate the Degree or Certificate in which you plan to enroll . Check only one choice of an associate degree or certificate program.

* Admission to the Ophthalmic Design and Dispensing and Radiologic Technology degree programs are selective. Please contact the Admissions Office for program specific information.

DEGREE PROGRAMS

ALLIED HEALTH/HUMAN SERVICES

- Human Services (FA24)
- Ophthalmic Design and Dispensing (FA73)
- *Radiologic Technology (FA76)

**Special criteria apply. Please contact Admissions office at (860)343-5719.*

For pre-nursing, see listing under "OTHER"

ART

- Fine Arts (FA12)
- Graphic Design Track (FA11)

BUSINESS

- Accounting (FA03)
- Business Administration (FA67)
- Information Systems (FA25)
- Management Information Systems (FA18)
- Marketing (FA35)

COMMUNICATIONS

- Broadcast Cinema (FA91)
- Communication (FA90)
- Multimedia (FA83)

CRIMINAL JUSTICE

- Criminal Justice (FA45)

EARLY CHILDHOOD

- Early Childhood Education (FA46)

GENERAL STUDIES

- General Studies (FA20)

LIBERAL ARTS AND SCIENCES

- Humanities Track (FA31)
- Science Track (FA31)

SCIENCE

- Biotechnology Program/ (FA02)
- Forensic Science Track (FA04)
- Environmental Science (FA09)

COLLEGE OF TECHNOLOGY

- Engineering Science (FA07)
- Technology Studies: Manufacturing Machine Technology Option (FF22)

CERTIFICATE PROGRAMS

- Accounting Assistant (FJ38)
- Accounting Technician (FJ37)
- Advertising & Sales Promotion (FJ14)
- Broadcast Communications (FJ34)
- Business Skills (FJ51)
- Communications Networking (FJ49)
- Customer Service Management (FJ03)
- Child Development Assoc. (CDA) Credential (FJ43)
- Early Childhood Education (FJ43)
- Entrepreneurship (FJ18)
- Hazardous Materials Operational (FJ20)
- Hazardous Materials Technician (FJ19)
- Health Career Pathway (FK55)
- Help Desk Technician (FJ04)
- Juvenile Justice (FJ41)
- Manufacturing Machine Technology (FJ52)
- Multimedia (FJ29)
- Multimedia Web Design & Development (FJ36)
- Software Developer (FJ50)
- Substance Abuse Education (FJ02)
- Therapeutic Recreation (FJ27)

OTHER

- Dietetic Technician- for students planning to transfer to Gateway Community College (FA23)
- English as a Second Language (ESL) Competency
- Pre-Allied Health/Transfer Requirements- for students planning to transfer to a college or diploma school of nursing (FA20)
- Veterinary Technology- for students planning to transfer to Northwestern Connecticut Community College (FA20)

FULL TIME/PART TIME

- I intend to be a FULL TIME student at MxCC (12 credits and above per semester).
- I intend to be a PART TIME student at MxCC.

NON-DEGREE

- I do not wish to be a degree student at this time.

HOW DID YOU LEARN ABOUT MXCC?

- High school visit
- Radio
- Newspaper ad
- Family/Friend
- High school counselor
- Other _____

STATE OF CONNECTICUT
Board of Trustees of
Community-Technical Colleges

MIDDLESEX COMMUNITY COLLEGE
ADMISSIONS OFFICE
100 Training Hill Rd.
Middletown, CT 06457
(860) 343-5719

Visit our Web Site:
www.mxcc.comnet.edu

To help us process your application as quickly and efficiently as possible, please check the following before you send us your application. Have you...

- paid the application fee?
- signed the application?
- recorded your correct Social Security number and birthdate?
- provided an active email address?

MxCC does not discriminate on the basis of race, color, national or ethnic origin, religion, age, sex, marital status, sexual orientation, physical disability, mental disability (or history thereof) or criminal record in its educational and employment practices. Political beliefs and veteran status are also part of the nondiscrimination coverage in the Board of Trustees' Policy on Student Rights. Further, racism and sexual harassment are prohibited. Inquiries regarding this policy should be directed to the Director of Human Resources (860-343-5751) or the Dean of Students (860-343-5759) at: MxCC, 100 Training Hill Road, Middletown, CT 06457.